

Regulatory Analyst

Orange County Power Authority seeks a positive, team-oriented professional to provide collaboration and analysis on regulatory policy. The Regulatory Analyst works closely with regulatory agencies, CalCCA, CCAs, local and state representatives, board members, lobbyists, and legal counsels on key regulatory matters.

About OCPA:

OCPA is a dynamic, new agency, serving the public in the space of clean, and more affordable green energy. As a new Community Choice Aggregator (CCA) in California, phased electric service was launched in April 2022. Currently, the Authority serves over 177,000 customer accounts in Southern California Edison territory. We currently serve three member agencies (Buena Park, Fullerton, and Irvine). The City of Fountain Valley has joined OCPA with service to begin in 2026. More expansion throughout the region is to come. OCPA's projected retail sales exceed 2,100 gigawatt-hours in 2025 and will increase with additional members. For more information, please visit our website at www.ocpower.org.

Submission Process: Applicants should send a succinct cover letter and resume with a minimum of three professional references to recruitment@ocpower.org.

Submissions will be reviewed continuously and interviews scheduled when a sufficient number of highly qualified individuals apply.

About the Position:

The Regulatory Analyst will provide policy analysis on the impact of regulatory policies and is tasked with reviewing and drafting comments and briefs; providing technical and/or analytic input on regulatory matters; preparing data requests, testimony, and hearing exhibits; participating in administrative hearings; researching and preparing analyses; managing and conducting outreach to key stakeholders and regulatory agency staff for each proceeding; and coordinating with external consultants as needed.

This position will represent OCPA before applicable state and federal regulatory agencies, such as the California Public Utilities Commission (CPUC), California Energy Commission (CEC), California Air Resources Board (CARB), and the US Department of Energy (DOE) in administrative proceedings. The Regulatory Analyst is also responsible for developing and managing relationships with stakeholders in California's energy market, including the California Community Choice Association (CalCCA).

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Manage a regulatory proceeding caseload and engage in strategic and focused intervention, including analyzing and summarizing regulatory filings submitted by other parties, drafting responses and comments, preparing data requests, preparing and sponsoring testimony, drafting other documents, developing analytical models, supervising external counsel on specific proceedings, and communicating with regulatory agency or legislative staff.
- Participate in stakeholder dialogues, advocacy, and regulatory proceedings on behalf of OCPA and evaluate proposed regulatory and funding policies at the

CPUC, CEC, CAISO, CARB, and other state and federal agencies to assess the impact on OCPA.

- Work collaboratively with internal teams on cross-functional priorities related to regulatory matters, focusing on energy resource planning and reliability proceedings.
- Assists with developing legislative and regulatory policies and strategies related to OCPA, CCAs, and the electric industry in California.
- Develop strategies to accomplish OCPA legislative and regulatory goals.
- Provides analysis of technical, regulatory, and legislative issues.
- Advises and consults with all levels of OCPA and its Boards, committees, and councils on key legal and policy matters related to regulatory and legislative policy developments.
- Represents and advocates for OCPA, its members, and customers before government and regulatory bodies.
- Engages in rate-making proceedings, investigations, rulemaking, compliance matters, and proposed legislation.
- Advances and defends OCPA positions through applications, briefs, legal memoranda, and discovery requests/responses.
- Works with internal staff and external contractors to implement proposed legislative and regulatory activities.
- Other related duties as required.

QUALIFICATIONS

Minimum Qualifications

Experience/Education

Any combination of education and experience which would provide the knowledge and abilities listed. A typical way to obtain the required qualifications would be:

Possession of a bachelor's degree in political science, business administration, public administration or policy, environmental science, economics, government, or related field.

AND

At least three (3) years of progressively responsible experience working on complex regulatory, legislative, or energy matters at an electric utility, public agency/municipality, or in a closely related field, with experience in the California energy regulatory industry.

To perform this job successfully, an individual must be able to satisfactorily perform each essential duty. The requirements below represent the required knowledge, skill, and/or ability.

Knowledge of

- California electric utility regulatory issues.
- California regulatory practices, protocols, and procedures.
- California legislative process and protocols.

- Communications portals and web-based resources for regulatory and legislative activity.
- Fundamentals of the functions of energy technologies and relevant economics
- CCA policy issues include competitive neutrality, cost allocation, California electricity market structure, electricity rate design, energy procurement policy, and regulatory relations.

Ability to

- Prepare clear and comprehensive correspondence, reports, presentations, and proposals, and conduct independent research and fact-finding assignments.
- Determine, develop, and implement objectives, strategies, policies, procedures, work standards, and internal controls to achieve goals.
- Define problem areas and evaluate, recommend, and implement alternative solutions to complex issues and problems.
- Effectively represent OCPA before the Legislative and Regulatory Committee, Community Advisory Committee, city councils, and other local, regional, state, and federal agencies, as well as in public meetings with local citizens.
- Deal tactfully and maintain effective working and diplomatic relations with various levels of staff, the public, civic organizations, and representatives from governmental, industry, media, and other agencies.
- Demonstrate sensitivity to and respect for the rights of individuals and differences in people's ethnic and cultural heritage, attitudes, beliefs, goals, and interests.
- Promote teamwork, a positive work environment, and collaborative problem-solving.
- Work effectively under stressful situations involving tight deadlines, confrontation, and conflict.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer/laptop; operate a motor vehicle and visit various meeting sites in Orange County to conduct the Authority's business. This is primarily a sedentary office classification, although standing in and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve information using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification include bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must be able to lift, carry, push, and pull materials and objects up to 25 pounds.

ENVIRONMENTAL ELEMENTS

This is primarily a sedentary classification, and the employee works in an office environment with moderate noise levels, controlled temperature conditions, and no known direct exposure to hazardous physical substances. The employee interfaces with staff, management, other Authority representatives, government officials, business



representatives, and the general public to explain the Authority's programs and request and provide information.

COMPENSATION AND BENEFITS

Salary is commensurate with experience. The salary range for this position is \$104,100 to \$149,900 per year. OCPA offers a generous benefits package that includes:

- Individual, family, and domestic partner health insurance (medical, dental, vision)
- Life, short-term disability, and long-term disability insurance coverage
- Retirement with employer matching
- Paid time off (PTO) and holidays
- Ten paid holidays and two floating holidays
- Health and wellness reimbursement benefit
- Technology stipend
- Flexible spending accounts (FSA) – health and dependent care
- Employee Assistance Program (EAP)

This is an exempt position. This is not a civil service position; however, some OCPA employees may be required to submit a Statement of Economic Interests form, also known as Form 700.

Orange County Power Authority is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.