



Power Portfolio Manager

Orange County Power Authority's Power Resources team seeks a seasoned, collaborative energy professional to oversee OCPA's wholesale power supply portfolio, planning and procurement for short, mid and long-term activities, including load forecasting, complex energy and capacity transactions. In addition, the candidate will coordinate OCPA's power scheduling coordination and work with staff and advisors on power-related compliance filings and strategies.

About OCPA:

OCPA is a dynamic, new agency, serving the public in the space of clean, and more affordable green energy. As a new Community Choice Aggregator (CCA) in California, phased electric service was launched in April 2022. Currently, the Authority serves over 177,000 customer accounts in Southern California Edison territory. We currently serve three member agencies (Buena Park, Fullerton, and Irvine). The City of Fountain Valley has joined OCPA with service to begin in 2026. More expansion throughout the region is to come. OCPA's projected retail sales exceed 2,100 gigawatt-hours in 2025 and will increase with additional members. For more information, please visit our website at www.ocpower.org.

Submissions Process: Candidates should send a cover letter and resume with a minimum of three professional references to recruitment@ocpower.org. Submissions will be accepted and reviewed on a continuous basis with selections for interviews being made when a sufficient number of qualified submissions have been received.

About the Position:

The Power Portfolio Manager will oversee OCPA's wholesale power supply portfolio, planning and procurement for short, mid and long-term activities, including load forecasting, complex energy and capacity transactions; portfolio optimization, integrated resource planning, hedging strategy, and renewable and greenhouse gas-free power resources procurement and compliance. In addition, the candidate will coordinate OCPA's power scheduling coordination and work with staff and advisors on power-related compliance filings and strategies.

OCPA currently utilizes a hybrid work schedule, however this position may be worked remotely. The hybrid schedule includes three days per week in-office, Monday, Tuesday and Thursday. This schedule is subject to change due to agency events or special meetings.

Examples Of Duties / Functions:

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodation so that qualified employees can perform the essential functions of the job. Duties and responsibilities include, but are not limited to:

- Developing overall power supply portfolio procurement strategies based on OCPA's strategic goals, service offerings, revenue requirements, market intelligence, and risk management policies.
- Proposing and implementing power portfolio management and analytic tools and services to plan, prioritize, organize, and maintain all of OCPA power supply contracts; overseeing

short- and long-term load forecasting; and supporting California regulatory compliance filings.

- Conducting complex market analysis and portfolio modeling and optimization of OCPA power portfolio positions to effectively monitor exposure and manage associated risks from volatile market changes.
- Working with consultants, vendors, the scheduling coordinator, staff, and management to analyze risk and value around complex transactions, including different types of renewable generation and storage system resources.
- Leading procurement efforts to meet various OCPA objectives and/or compliance requirements including energy hedges, resource adequacy, carbon-free and Renewable Portfolio Standard.
- Preparing solicitations/requests for offers of energy and capacity products, supplier/developer communications, and provide analytical support during proposal/bid evaluation and contract negotiations.
- Preparing solicitations/requests for professional services, products, and offerings including advanced technology platforms to develop OCPA's power supply portfolio management ecosystem.
- Supporting the power supply contract administration effort, including monitoring contract milestones and deliverables.
- Monitoring energy market activities, including pricing trends and forward curves related to wholesale power, renewable energy, and capacity.
- Supporting OCPA's integrated resource planning activities, including submission of the CPUC's biennial integrated resource plan compliance filing.
- Providing data analysis and support in preparing various other regulatory compliance reports such as California's Power Source Disclosure Program.
- In collaboration with OCPA's finance and technology team, preparing financial analysis and modeling, especially with regard to power supply costs, assisting in budgeting and rate setting activities.
- Establishing and maintaining standard operating procedures, protocols, and safeguards to ensure procurement team decision making processes are aligned with agency goals.

Qualifications

Experience/Education:

Any combination demonstrating the ability to effectively and successfully perform the duties of the position is considered qualifying. A typical combination is as follows:

A Bachelor's degree from an accredited college or university in business, economics, mathematics, engineering or related field and at least five years of progressive experience in electric utility/CCA power procurement, renewable power procurement, or in a closely related field.

Possession of a valid State of California driver's license is preferred.

Other Qualifications:

The successful candidate will possess varied knowledge, skills and abilities. The following are examples indicative of successful performance in this position:

Ability to perform complex resource planning activities with advanced energy analytic platforms. Perform power procurement activities including draft request for offers and proposals, evaluate

and negotiate short, medium, and long-term power contracts. Ability to support, prepare and file regulatory compliance reports. Demonstrates knowledge of and experience with applicable professional/technical principles and practices, and federal and state rules and regulations, including but not limited to: energy management, which may include experience with Electric Utilities, Electricity Generators or suppliers, California Independent System Operator (CAISO), California Public Utilities Commission, California Energy Commission, contract experience in power purchase agreements and/or the Edison Electric Institute agreement, and short-term Western Systems Power Pool (WSSP) transactions, knowledge of CAISO scheduling and settlements operations, knowledge of renewable, green-house gas-free and conventional electricity supplies and strong energy market knowledge.

Analytical Thinking: Approaches a problem or situation by using a logical, systematic, sequential approach.

Collaboration: Develops networks and builds alliances; engages in cross-functional activities both internally and with external stakeholders.

Communication Skills: Effectively conveys information and expresses thoughts and facts clearly, orally and in writing; demonstrates effective use of listening skills and displays openness to other people's ideas and thoughts.

Fiscal Management: Demonstrates strong financial management skills and oversees complex energy procurement practices with large financial impacts for the organization. Complies with applicable laws and polices including Energy Risk Management and energy procurement policies based on industry standards.

Leadership: Leads by example; demonstrates high ethical standards; remains visible and approachable and interacts with others on a regular basis; promotes a cooperative and collaborative work environment, allowing others to learn from mistakes; provides motivational supports and direction.

Vision/Strategic Thinking: Supports, promotes, and ensures alignment with the organization's vision, values, and strategic goals; understands how an organization must change in light of internal and external trends and influences; builds a shared vision with others and influences others to translate vision to action.

Supervision: Sets effective long and short-term goals based on a good understanding of management practices; establishes realistic priorities within available resources; provides motivational support; empowers others; assigns decision-making and work functions to others in an appropriate manner to maximize organizational and individual effectiveness.

Abilities:

- Maintain a strong work ethic, take initiative, and be comfortable working in a fast-paced, start-up environment.
- Demonstrate integrity, patience, tact, and courtesy at all times.
- Enjoy collaborating and engaging with passionate internal and external stakeholders.
- Be detail-oriented with strong organizational and analytical skills.
- Ensure projects and reports are completed in a timely and accurate manner.
- Work independently with minimum supervision and as a team member.

- Exercise good judgment in handling multiple priorities to meet deadlines and open-ended tasks.
- Work accurately and swiftly under pressure.
- Communicate effectively, orally and in writing.
- Have a high tolerance for uncertainty and know how to bring things to resolution.
- Embrace diverse teams and be highly collaborative.

Physical Demands:

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer / laptop; to operate a motor vehicle and to visit various meeting sites in Orange County for the conduct of the Authority's business. This is primarily a sedentary office classification, although standing in and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve information using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 25 pounds.

Environmental Elements:

This is primarily a sedentary classification, and the employee works in an office environment with moderate noise levels, controlled temperature conditions, and no known direct exposure to hazardous physical substances. The employee interfaces with staff, management, other Authority representatives, and government officials, business representatives, and the general public in explaining the Authority's programs and requesting and providing information.

Compensation And Benefits:

Salary is commensurate with experience. The salary range is **\$160,000 to \$230,300 per year**. OCPA offers a generous benefits package that includes:

- Individual, family, and domestic partner health insurance (medical, dental, vision)
- Life, short-term disability, and long-term disability insurance coverage
- Retirement with employer matching (up to 4% of salary)
- Paid time off (PTO), ten paid holidays and two floating holidays
- Health and wellness reimbursement benefit
- Technology stipend
- Flexible spending accounts (FSA) – health and dependent care
- Employee assistance program (EAP)

This is an exempt position. This is not a civil service position; however, some OCPA employees may be required to submit a Statement of Economic Interests form, also known as Form 700.

Orange County Power Authority is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.