

RFP for Financial Accounting and Audit Assistance Services

Solicitation Number: 23-006

Questions and Answers

OCPA received the following questions prior to the deadline. This document contains the answers to the questions received.

- **Question:** Could you please clarify if the respondent should be independent of OCPA as defined by GAAS? (Section A3)
 - **Answer:** The respondent to the RFP is not required to maintain independence as defined by Generally Accepted Auditing Standards (GAAS). This is because the selected service provider will be directly involved in managing the books and records of Orange County Power Authority.

- **Question:** Since the proposal is due the day after the Thanksgiving Day holiday, which is recognized by many organizations as a holiday, will the Authority extend the due date of this proposal by one week? (Section C3)
 - **Answer:** Orange County Power Authority acknowledges that the due date for the proposal falls shortly after the Thanksgiving Day holiday. However, after careful consideration, we have decided to maintain the original due date of November 24, 2023, as outlined in Section C3 of the RFP. This timeline is essential to ensure the smooth progression and timely completion of the selection process. We appreciate your understanding and encourage all interested parties to plan accordingly to meet this deadline.

- **Question:** Is there a company that is currently providing these services?
 - **Answer:** Yes, Orange County Power Authority currently engages a third-party accounting service provider for these services.

- **Question:** If there is an incumbent, what is the annual spending for these services?
 - **Answer:** The current annual spending for these services, with the incumbent provider, is \$231,000.

- **Question:** What is the reason the Authority is requesting proposals for these services at this time?
 - **Answer:** The Authority is requesting proposals for these services at this time to comply with the Orange County Power Authority Procurement Policy.

- **Question:** What has the Authority budgeted for these services on an annual basis?
 - **Answer:** Orange County Power Authority adheres to a zero-based budgeting method for its projects and services.

- **Question:** What portion of the work is expected to be done on site?
 - **Answer:** The work under this project is expected to be conducted remotely.

- **Question:** Does every team member submitted need to have a CPA, or can the team work

under the direction of a manager with a CPA? (Section A3)

- **Answer:** It is not a requirement for every team member involved in the project to possess a California CPA license. We allow for team members to work under the guidance and supervision of a manager who holds a valid California CPA license.